



October 26, 2017

## **Re-Integration Manager**

The Bridge: From Prison to Community (Hamilton) - Hamilton, ON

Position type: Contract 30 hours/ week until June 30, 2018, with continuation dependent on funding.

### **Summary**

**We are seeking an experienced, registered Social Worker for the Position of Re-Integration Manager.** The Reintegration Manager is responsible for case management, reintegration planning, intervention/skill development, counselling, and community outreach. The programs objective is to facilitate clients' reintegration into the community and disrupt the cycle of incarceration, poverty and homelessness. This position reports to the Executive Director.

### **Client Overview**

The mandate of The Bridge is to support adult males (18 +) who have a history of incarceration. As part of their rental agreement, clients who occupy transitional housing at The Bridge are required to engage in Case Management on a weekly basis. Clients of the reintegration planning program are not required to live at The Bridge House while receiving services and may be at any stage of community re-entry.

Clients are referred from a variety of sources including:

- The Bridge's discharge planner at The Hamilton-Wentworth Detention Centre
- Self-referral
- Community agencies (Ontario Works, The John Howard Society, etc)
- Community outreach

### **Key Responsibilities**

- Provides assessment, goal planning, referral, advocacy, preliminary case management, community treatment and education, and one-on-one counselling as appropriate to persons with recent involvement with the criminal justice system who wish to reintegrate into the community
- In collaboration with volunteer facilitators, oversees the Family Group Support Program, develops resource materials and programming

**319 Barton St. E., Hamilton, Ont. L8L 2X6,**  
Ph. 905-522-0283, Fx. 905-522-7318, [info@hamilton-bridge.ca](mailto:info@hamilton-bridge.ca)  
[www.hamilton-bridge.ca](http://www.hamilton-bridge.ca)

- Provides parenting support, community referral and resources to clients with children
- Attends and actively participates in team meetings and case conferencing meetings.
- Applies a collaborative approach to case planning and record keeping. Collects and records demographic information and maintains detailed case notes, case management plans and contact lists of involved supports and community services
- Supports clients with Ontario Works and Ontario Disability Support Program Applications
- Manages community resource bank, attends networking and information events
- Creates and maintains client statistics, prepare monthly program reporting and provide statistics as required for funder reporting
- Manages the student intern program in collaboration with Mohawk College or other educational institutions, develops student work plans, supervises student activity, evaluates students, prepares student reports to the educational institution
- In collaboration with the Program Manager, develops content for the evening group programs at The Bridge
- Engages in community development, community awareness, education and outreach as designated and appropriate, representing The Bridge in a professional manner. On occasion, these services may be provided outside of regular office hours.
- Develops, implements and evaluates program practices and procedures in conjunction with the Executive Director
- Assists in the development of proposals and/or contracts with funding or potential funding sources.
- Participates in relevant education opportunities and integration of evidence based practice
- Supports Executive Director in daily operations
- Other duties as assigned

#### **Qualifications:**

- Current registration in good standing with The College of Social Workers and Social Service Workers - BSW or MSW
- 3-5 years experience in a social service setting
- Demonstrated knowledge of the criminal justice system, mental health disorders and addictions
- Understanding of community agencies and a cross section of service providers
- Knowledge of services to support this population and an ability to provide participant advocacy and proactive participant planning with other system elements
- Excellent interpersonal, interviewing and rapport building skills
- Excellent written communication and organizational skills
- Demonstrated ability to work independently and with a team
- Experience in grant writing considered an asset

**To apply, please send your resume and cover letter to  
hr.thebridge.hamilton@gmail.com**

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